



DMC TAX PTY LTD

ABN 83 797 457 645
Unit 6, 10-12 Hurtle Parade, Mawson Lakes SA 5095
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Business New Client Registration

Please complete all details below

Tax File Number:..... ABN:.....

Business Type (Please circle) Partnership / Trust / Company ACN:.....

Legal Entity Name:.....

Trading Business Name (if different to above):.....

Business Address:.....

Suburb:..... State:..... Postcode:.....

Telephone: (Office)..... (M)..... Email Address:.....

Business Website Address:.....

Is this Business Registered for GST? YES / NO What is the Est. Annual Turnover? \$.....

Does this Business employ Staff? YES / NO If Yes, how many?.....

Main Business Activity:.....

Please provide details of the business partners/directors/Trustees

***Please advise if there are more than 2 Partners/Directors/Trustees of the Business**

Partner 1 / Director 1/ Trustee 1 Details

Title : Mr / Mrs / Ms / Miss / Dr Full Name:.....

Residential Address:.....

Suburb:..... State:..... Postcode:.....

Telephone: (H)..... (W)..... (M).....

Email:.....

Tax File Number:..... Date of birth: / /

Partner 2 / Director 2/ Trustee 2 Details

Title : Mr / Mrs / Ms / Miss / Dr Full Name:.....

Residential Address:.....

Suburb:..... State:..... Postcode:.....

Telephone: (H)..... (W)..... (M).....

Email:.....

Tax File Number:..... Date of birth: /..... /.....

Please provide details of the person who pays your accounts

Name:..... Position:.....

Phone Number:..... Email Address:.....

Please Read Carefully

Calculation of Fees

Please refer to our current Fee Structure for an outline of our fees for services. Generally, our fees are charged on a time basis. We reserve the right to amend our fees from time to time. The fee is calculated by a provision of time multiplied by our current hourly rate, which we then commit to.

Trading Terms

Our invoices will be generated on a weekly basis for work completed to the date of invoice. Payment is required within 7 Days from date of Invoice, unless otherwise arranged. We reserve the right to cease any further work until payment of our fees are up to date which may result in late lodgement and/or non-compliance with ATO or other agencies' deadlines. Any penalties and/or general interest charges incurred as a result of late payment of our account will be the responsibility of the signee.

Please sign to acknowledge that you have read and understood our Payment Terms as outlined in our Terms of Engagement:

Signed:..... Date:.....

Print Name:.....

Signed:..... Date:.....

Print Name:.....

From time to time, we may receive correspondence from ATO or other agencies on your behalf.

How would you like to receive correspondence from us? (Please circle): Post / Email

How did you hear about DMC tax? (Please circle): FRIENDS / FAMILY (their name):.....

FACEBOOK / OUR WEBSITE / ADVERTISEMENT / OTHER, please specify:.....